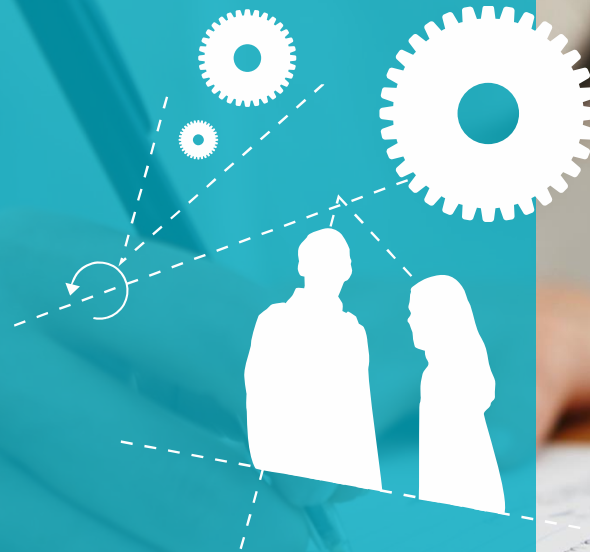




Education

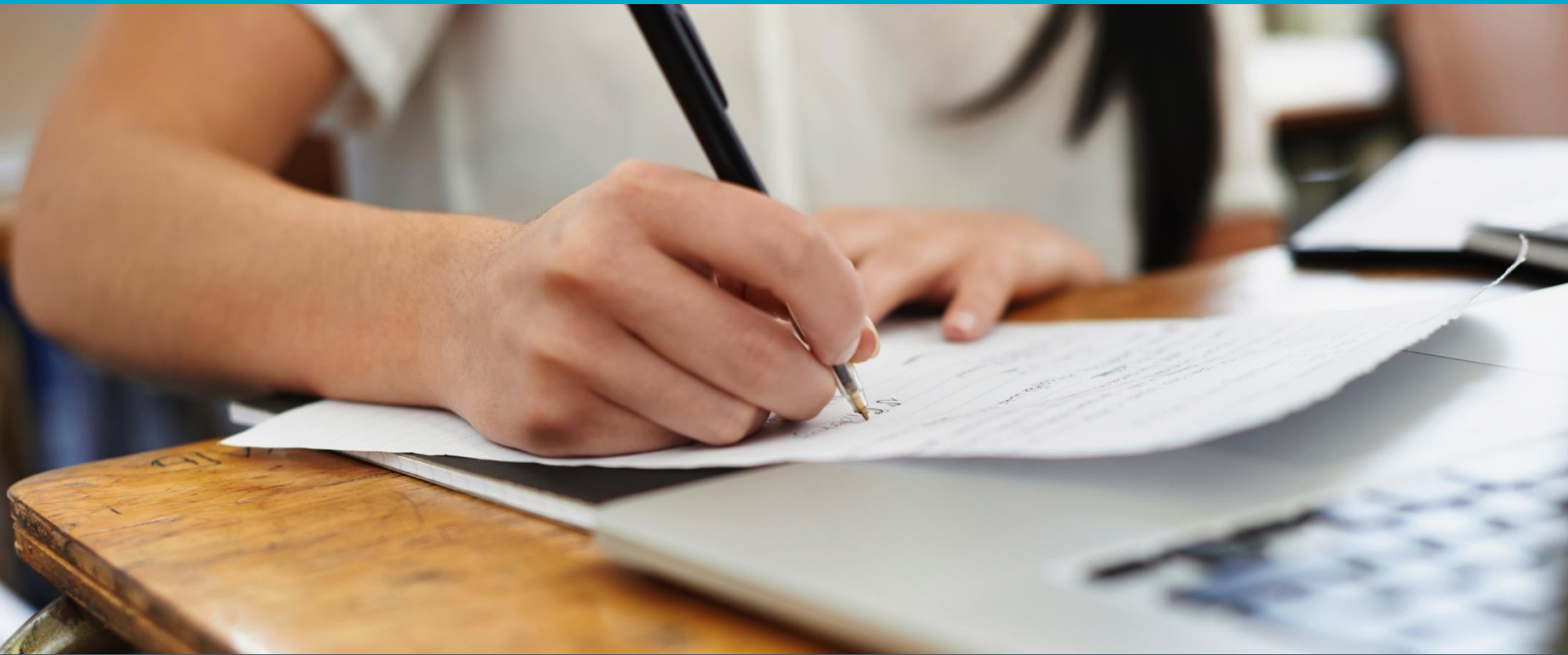
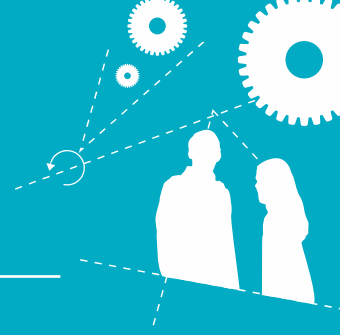
# LMBR DEPLOYMENT AND TRAINING FOR SCHOOLS IN 2016

SRG Nirimba Conference  
30 October 2015



# ACKNOWLEDGEMENT OF COUNTRY

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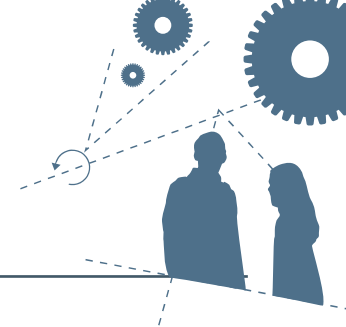


# 2016 DEPLOYMENT TO SCHOOLS

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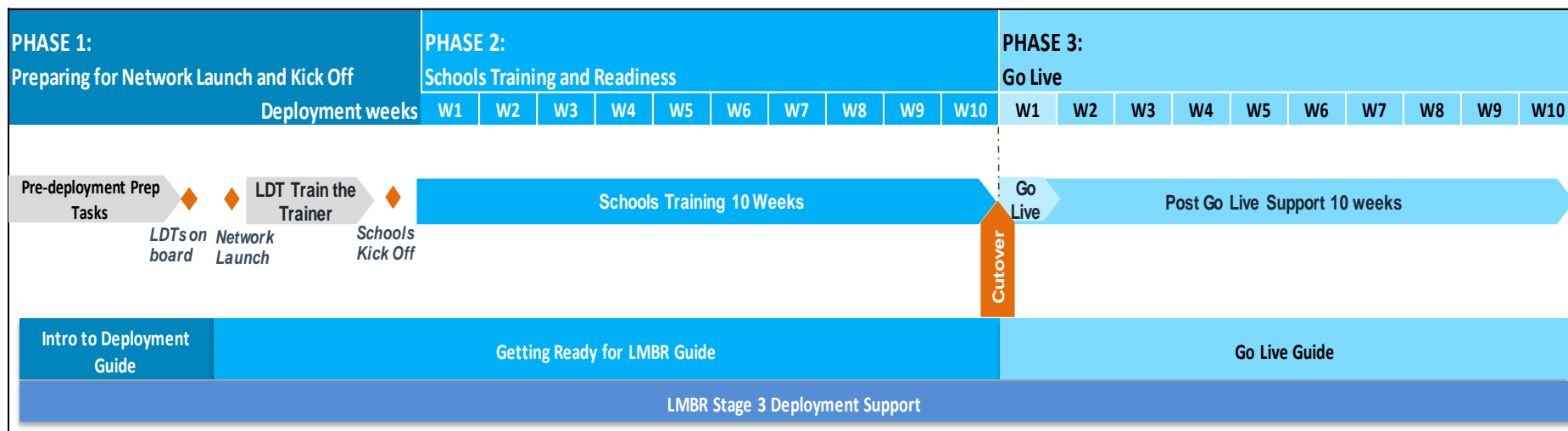
- Principals Networks paired for training
- Centred on primary schools and Schools for Specific Purposes ...first
- Structured face to face training for SAS Staff and principals
- Supported with quality training materials and Quick Reference Guides
- Locally based and locally led by your colleagues as members of local deployment teams





# DEPLOYMENT APPROACH

- **Pre-deployment activities:** commence 8 weeks before Schools Training starts
- **Network Launch:** minimum 6 weeks before Schools Training starts; Principals and SAMs
- **Train-the-Trainer:** Local Deployment Team intensive training
- **Schools Kick-Off:** Directors, Principals and SAMs
- **Schools Training:** 10 weeks, 1 x SAM and 1 x SAO per school and the principal
- **Post Go-live:** post go-live support for schools



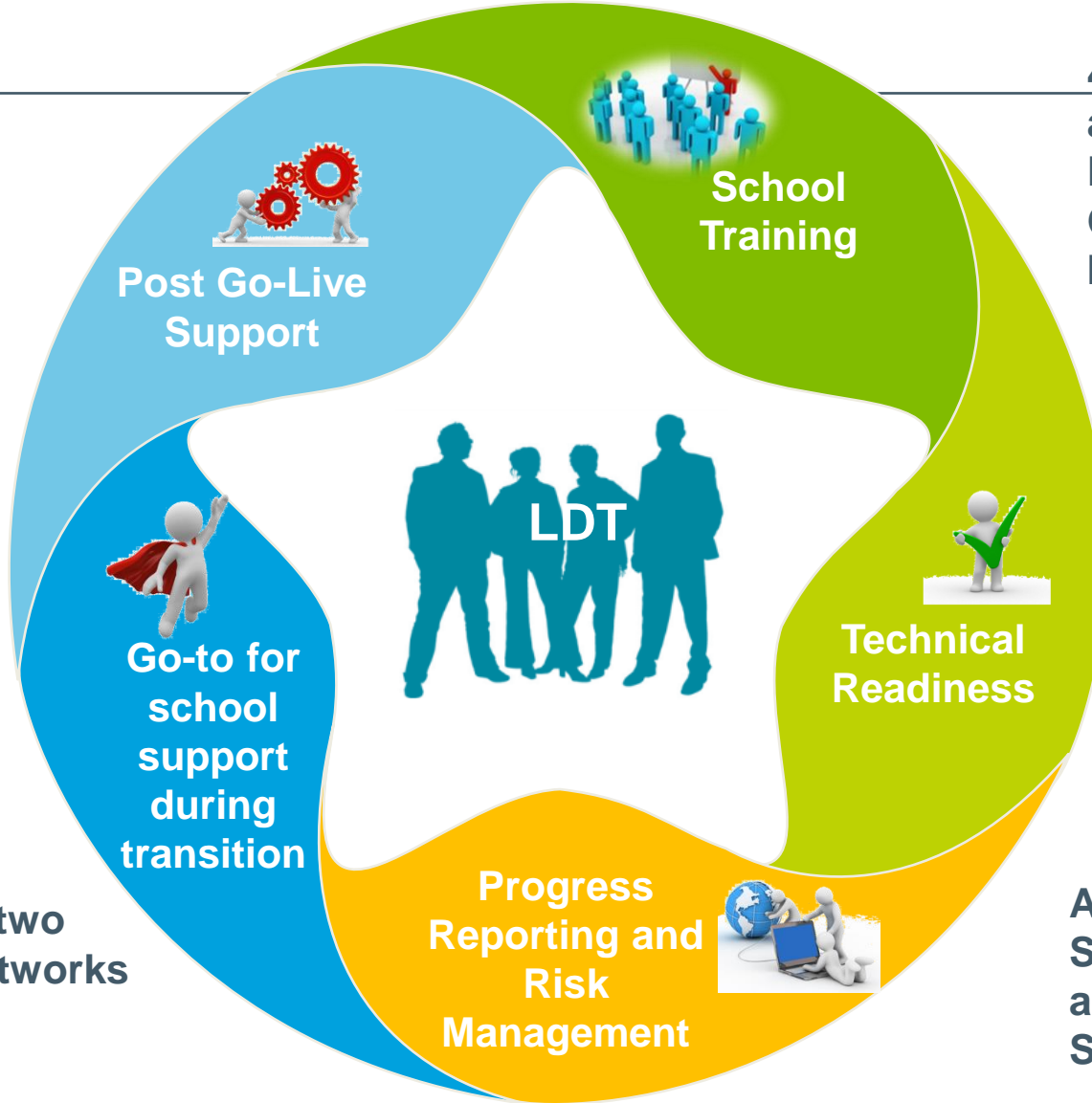
# THE LOCAL DEPLOYMENT TEAM (LDT)

Leader is a principal (on higher duties as a CEO)

4 SASS members as Training and Deployment Officers (on higher duties)

**One LDT per two Principals Networks**

**An Administration Support Officer and 2 Technical Support Officers**



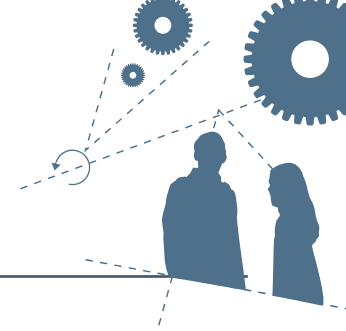


# LDT ROLES AND RESPONSIBILITIES

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The LDT will be responsible for the following:

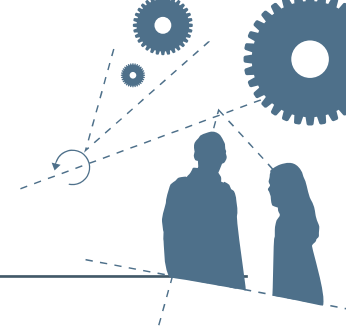
- Attending a 4 week intensive **Train-the-Trainer** course
- **Delivering** training to the schools within their networks – 15 days for SASS, 5 days for principals
- Ensuring that all schools understand the change and complete the required **readiness activities**
- Providing support to the **School Implementation Teams**
- **Providing** local support during and following a Go-Live
- Identify and manage **risks and issues** with schools as they arise
- Managing the **technical readiness** of the local training room and the deploying schools' hardware



# RECRUITMENT OF LOCAL DEPLOYMENT TEAM

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- Will be done at the local level via an Expression of Interest
- Process will be managed by Directors PS NSW and local principals
- Intended to take place in Term 1, 2016 for Group 3
- Is an opportunity for career development



# SCHOOLS TRAINING

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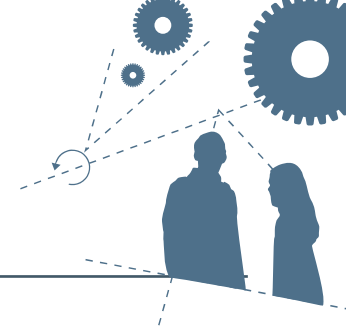
## What training is scheduled?

- SAS Staff – 15 days training over 10 weeks (3 days per fortnight)
- Principals – 5 days training over 10 weeks (1 day per fortnight)
- 20 relief days per school will be provided

## Where will training be held?

- In training rooms in the 'local' area set up to LMBR requirements





# CASCADED TRAINING

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LMBR trainers train LDT



LDT trains selected school participants



Principals and selected SAS Staff share training  
with other school staff



Post 'go live' support

# PREPARING FOR TRAINING

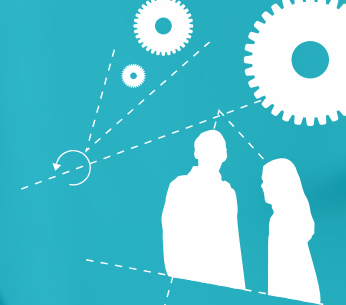
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## How can a school prepare for training?

- Identify who (i.e. SAS Staff) will attend training
- Identify relief requirements for SAS Staff during training
- Identify any SRG or LSLD (online course) pre-deployment training requirements
- When training dates are allocated make sure these are in your calendars

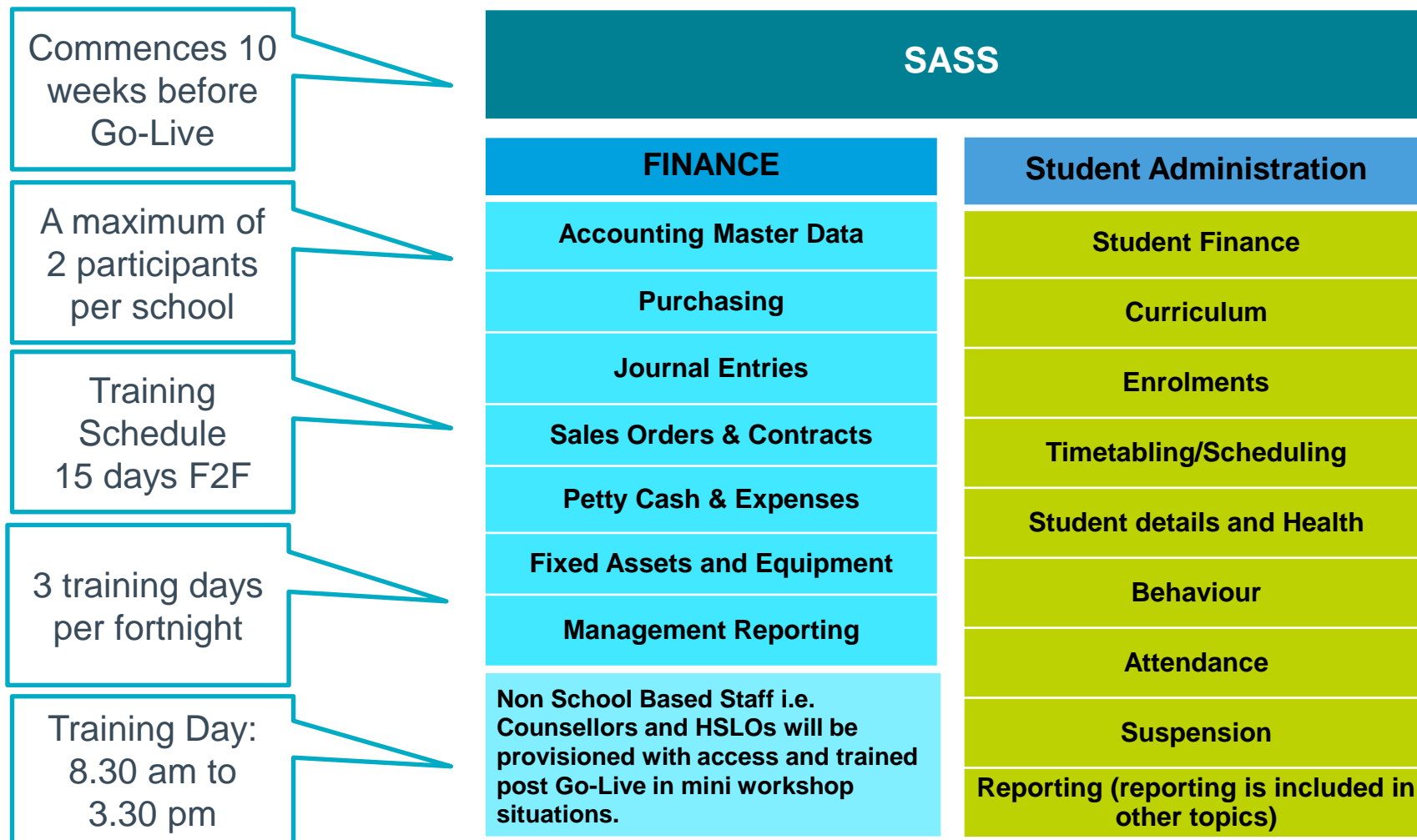
## Where do I find help during training?

- Your principal
- Your Local Deployment Team (once on duty)

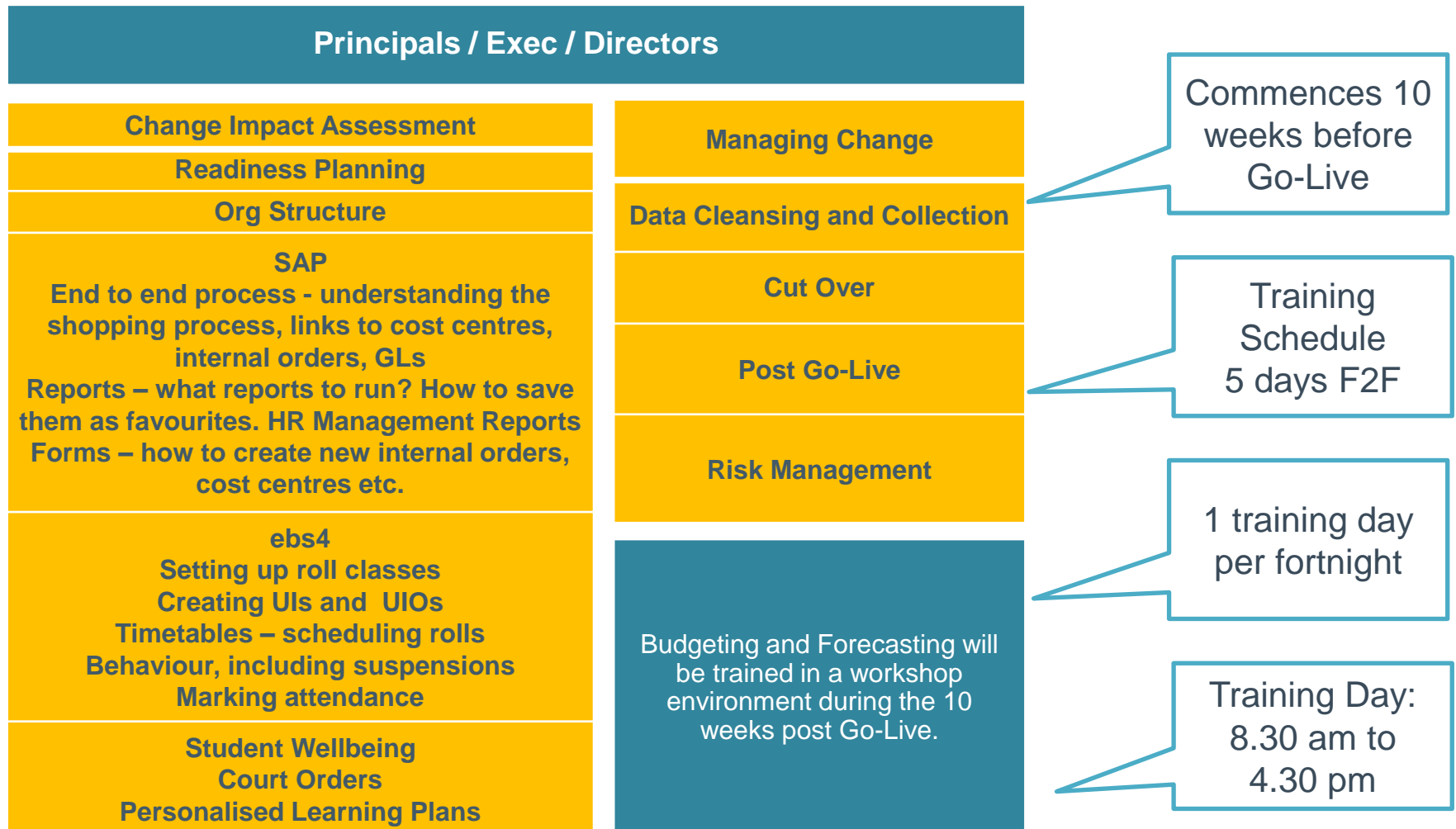


# DEPLOYMENT SCHOOLS TRAINING SAS STAFF

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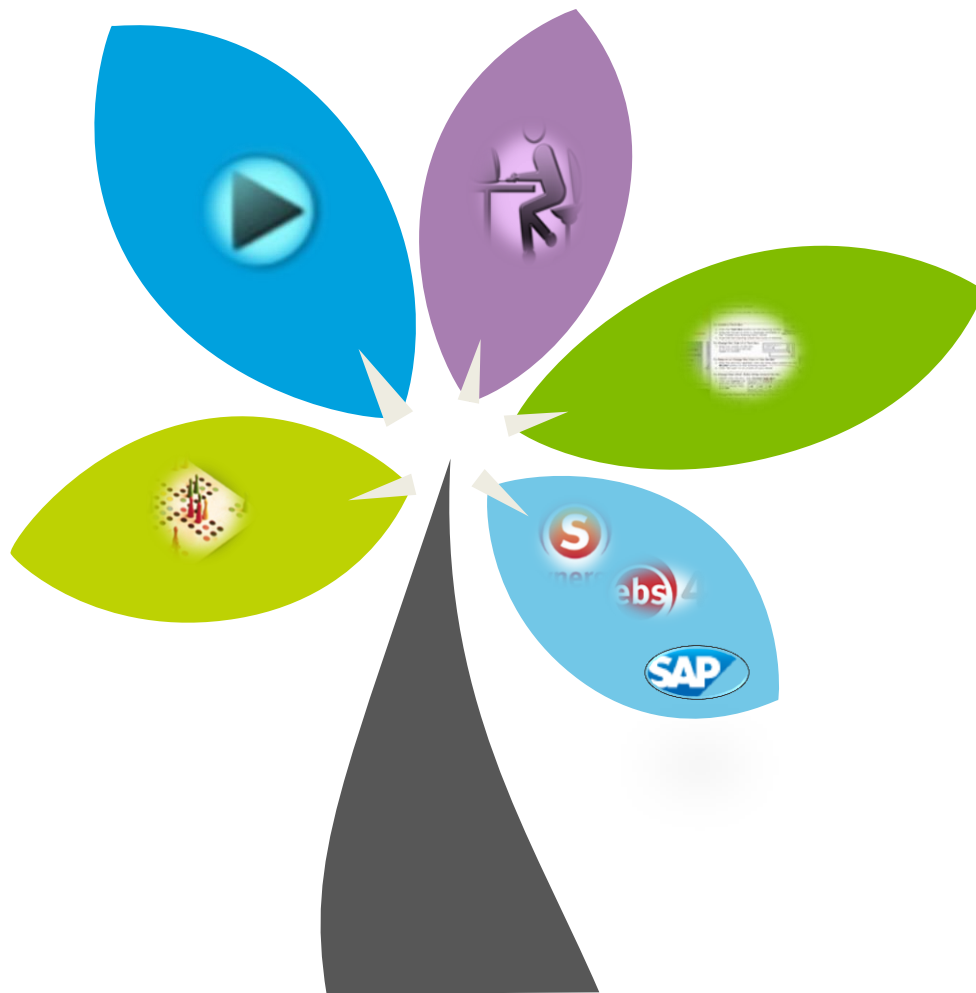


# DEPLOYMENT SCHOOLS TRAINING PRINCIPALS



# TRAINING TECHNIQUES THAT WILL BE USED

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## Practice Scenarios

- Supports system training
- Share knowledge with school staff

## Instruction Manuals and Support Documents

- Supports system training
- Self-access support material

## Training System

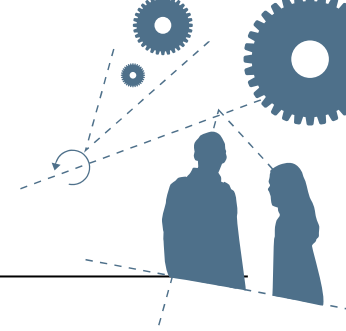
- Replicates system training
- Safe practice environment

## Reference Material

- Quick Reference Guides (QRG)
- Frequently Asked Questions (FAQ)

## System Training to LDT

- SAP – end to end training
- SALM – end to end training



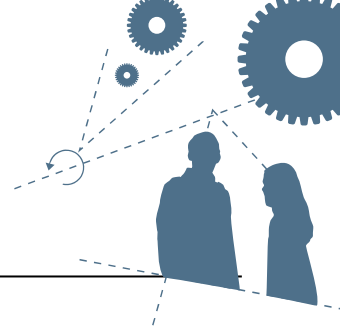
# HOW IS TRAINING ORGANISED?

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- Training is organised around your current Principals' Network
- Schools in each network will be allocated to a training group. There will be 3 groups per network.
- SASS – will attend training for 15 days over a 10 week period
- 2 days in one week; 1 day in the next...ie: 3 days/fortnight
- Principals will be trained as a separate group
- You will know well in advance which days and dates are your training days
- You need to attend all 15 days of your training – and remain in the class allocated to you for the entire training period



# WHAT CAN WE DO NOW?



## Activities to help with deployment

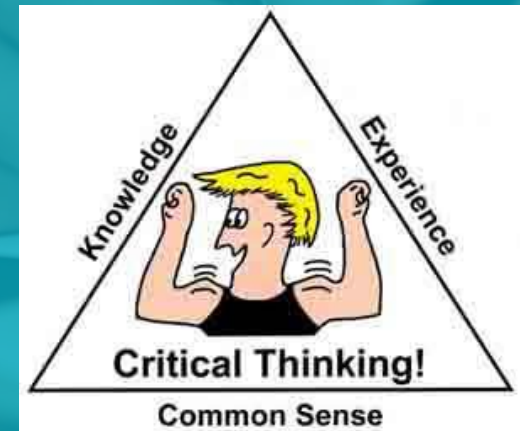


# ACTIVITIES TO HELP ...

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## SASSPA and SASS Reference Groups

- Critical partners for LMBR in preparing and building the capacity of our SAS staff
- Vital to supporting our SAS Staff through the changing educational landscape
- Partnerships between SASSPA and SRGs with LMBR will help with the transition from the old to the new systems





# WHAT CAN WE DO NOW?

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With your principal....

- Develop an understanding and the capabilities of the SAS team
- Discuss how the team will function when the LMBR change occurs
- Plan for succession of roles and responsibilities
- Plan professional learning for the team to prepare for the changes of LMBR

**Do we have enough casual SASS available to relieve?**



# WHAT CAN WE DO NOW?

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With your colleagues...

- Develop/enhance communities of practice
- Network with other schools
- Participate in SRG professional learning courses
- Participate in Local Schools Local Decisions professional learning courses
- Listen, consult, encourage, set goals
- Discuss ways that local schools might share limited pools of causal SAS Staff



# WHAT (ELSE) CAN WE DO NOW?

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## Participate in professional learning

- Microsoft Excel skills
- Video conferencing, Adobe Connect, Bridgit
- How to use two screens
- Change management and leading change
- “Being a presenter” courses
- Updates on software – eg: how do I add attachments
- Using technology with confidence



# WHAT (ELSE) CAN WE DO NOW?

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Ensure for a smooth transition from the old to the new:

- Look at suppliers in OASIS...who is missing an ABN? A postcode? A phone number? Every supplier needs an email address.
- Look at equipment in OASIS... are room numbers entered against equipment items? Are you using AMS room numbering?
- Scan Court Orders, AVOs and Health Care Plans



## BUT WAIT...THERE'S MORE.....

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- **PLAN** for the change that is coming
- **TALK** with your team and gauge how they are feeling about the change
- **LISTEN** to your team and seek support and help if needed
- **SHARE** your tips, skills and expertise with your colleagues
- **ALLOW** yourself to feel uncertain, a little nervous and a little unsure



Education

# THANK YOU

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Questions?

