

Westmead Public School

Our LMBR 229 Experience

helpdesk
orgstructure
instructions
referencedata
stressful
work-overload
waivers
salesorganisation
studentwellbeing
adobe
newlanguage
Forecasting
internalorders
managecontacts
GLblockmatrix
greendots
salesorder
confusion
feesinadvance
remedyincident
businesspartner
systemreliability
COLLABORATION
CONSULTATION
work
interschooljournals
CHALLENGING
equipmentmaster
operations
scheduling
adobeconnect
sharing
learning
partner
reliability
wbs
AppSim
difficult
QRG
dataintegrity
newconcepts
reddots
operations
costcentre
Bridgit
ebs4agent
confronting
sold-to-party
functionality
stressed
MODIFY
bulk
connect
fundcode
taskreview
duettasklist
journalentry
training
LEARNING
UNDERSTANDING
BPC
SAP
SUPPORT
time-out
riskassessment
ACCEPTANCE
suppliermaintenance
frustrating
struggling
ADAPT
vendors
plant
UIO
workinstruction
bulkoperations
downpayment
different

Making the Change

- Adopting new systems
- Understanding new language
- Learning new processes

Making Informed Decisions

- The Principal Leads the Change
- School Implementation Team
- Change Impact Analysis
- Review of processes and procedures
- Realignment of tasks

*Well actually, we have to do that
differently now*

*That's done differently now.
Let me look into that
and get back to you*

Prioritising Critical Tasks

- Identified Critical Tasks
- Set priorities to learn these first
 - Receipting
 - Ordering and paying bills – electricity, phone
 - Adding students to classes
 - Setting up an excursion, incursion, activity
 - Student Health & Court Orders – reattaching ASCIA plans, IHCP, etc

Task Review and Alignment

As a team we formalised

- Classification of tasks
- Identification of critical tasks
- Identification of skill sets
- Identification of learning needs

With peer review – *workshop with another SAM*

- Investigated task re-assignment
- Aligned tasks with skills

Task Review & Alignment

With individuals

- Discussed and offered changes or modifications to task assignment
- Identified training needs
- Created and implemented a targetted professional learning plan

the 70:20:10 model



Department of Education Intranet address

Task Realignment - Review

This term

- Individual and group conversations about our progress
- Make modifications where needed

This is an ongoing process – not static

BRIDGIT Conferencing Software



Adobe® Connect™

ICT Service Desk
Online
Remedy
Incident

Making a Commitment

- Attending workshops and training
- Asking questions
- Dedicating time for migration activities
- Organising in-house training

***If you don't go,
you won't know***

Making Connections

- Local SAM Network
- Other LMBR Schools
- Critical Friends

helpdesk
orgstructure
instructions
referencedata
stressful
work-overload
waivers
salesorganisation
studentwellbeing
adobe
newlanguage
Forecasting
internalorders
managecontacts
GLblockmatrix
greendots
salesorder
confusion
feesinadvance
remedyincident
businesspartner
systemreliability
COLLABORATION
CONSULTATION
work
interschooljournals
CHALLENGING
equipmentmaster
operations
scheduling
adobeconnect
sharing
learning
partner
reliability
wbs
AppSim
difficult
QRG
dataintegrity
newconcepts
reddots
operations
costcentre
Bridgit
ebs4agent
confronting
sold-to-party
functionality
stressed
MODIFY
bulk
connect
fundcode
taskreview
duettasklist
journalentry
training
LEARNING
UNDERSTANDING
BPC
SAP
SUPPORT
time-out
riskassessment
ACCEPTANCE
suppliermaintenance
frustrating
struggling
ADAPT
ebs4client
vendors
plant
UIO
workinstruction
workinstruction