



Education &
Communities

Public Schools NSW



2015 General Assistant and Farm Assistant Conference

SASS Reference Group - Nirimba

DATE AND VENUE

| | |
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| When | Friday 29 May 2015 |
| Where | Emu Sports Club (Leonay Golf) 'The Leonay Room', 1 Leonay Parade, Leonay |

PROGRAM

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|---------------|---|
| 8.00 – 8.30 | Registration, tea/coffee |
| 8.30 – 8.45 | Welcome and Acknowledgement of Country presented by Jo Marshall, Director - Eastern Creek Network |
| 8.45 – 10.00 | GYC <i>Demonstration and discussion on small equipment maintenance and repairs</i> |
| 10.00 – 10.30 | Morning tea/networking |
| 10.30 – 11.30 | First State Super presented by Graham Green <i>All you need to know about your superannuation and planning for your retirement</i> |
| 11.30 – 12.30 | Building and maintaining effective workplace relationships presented by Brianna Ball, Davidson Trahaire Corpsych <ul style="list-style-type: none">• <i>Identify the different types of workplace relationships and assess how healthy yours are</i>• <i>Identify the key factors that influence the nature and quality of workplace relationships</i>• <i>Recognize and manage different communication styles</i>• <i>Learn key skills and strategies to achieve effective individual and team communication</i> |
| 12.30 – 1.30 | Lunch/networking |
| 1.30 – 3.00 | Work, Health and Safety presented by Andrew Hall <i>Who can support you in your role. Staff health wellbeing and how to find important information on our website.</i> |
| 3.00 – 3.15 | Prize draw and close |

SASS REFERENCE GROUP – NIRIMBA IDENTIFYING AND PROVIDING QUALITY PROFESSIONAL LEARNING ACTIVITIES
Enrolment via MyPL@Edu – Event code 105184 - Click [here](#) to enrol